

Red Barn Retreats Reservation Form and Contract

Return by fax: 888-615-2250 **Email:** Marty@RedBarnRetreats.com **Mail:** 51654 164th St. Garden City, MN 56034

Contact person: _____ **Organization name (if applicable):** _____

Address: _____ **Cell Phone:** _____

Email: _____

Today's date: _____ **Purpose of meeting:** _____ **Predicted Attendance:** _____

How did you hear about Red Barn Retreats?

Identify dates and times of reservation requested

Arrival date: _____ **Arrival time:** _____ **Departure date:** _____ **Departure time:** _____

Check in: 12:00 noon **Check out:** 6:00 pm

Rates: (exclusive facility use) for 10 people

Friday 12:00 noon - Sunday 6:00 pm, \$1200+tax (\$120/person for 10 people)
Thursday 12:00 noon - Sunday 6:00 pm, \$1575 +tax (\$157.50/person for 10 people)

Individual Rates for guests who are part of a Thurs / Friday-Sunday retreat and want to come on Wed / Thursday

1-3 guests, \$60/person + tax
4-7 guests, \$50/person + tax
8-9 guests, \$40/person + tax

Massages: Massages are set up directly with our massage therapist, Stefanie, 507-317-6034, renewandrestoremassage@gmail.com

Weekday Rates (exclusive facility use) for 10 people

Monday - Thursday \$375 per day + tax, 2 night minimum
MN tax 7.375%

Unloading: A dumb waiter is available inside the service door, next to the garage door, to move things into the main room upstairs. Kitchen goods can be brought through the main entry door.

Organization Description:

Personal Business Nonprofit Club Other

Handicap accessibility required: Yes

Cancellation-Reschedule/Refund Policy

Signing up for a retreat is a mutual time commitment. If you cancel or reschedule 180 days or more prior to your retreat start date, your retreat fees are fully refundable (minus a \$250 processing fee). If you cancel or reschedule 120-179 days prior to your retreat start date, you'll receive a refund for one-half of your fees (minus a \$250 processing fee). As you can imagine, the closer you cancel or reschedule to the start date of your retreat, the harder it is to find someone to take your place. For this reason, if you cancel or reschedule within 120 days of your retreat start date, fees are not refundable. **(see Insurance below)** In the unlikely event that a retreat is canceled by *Red Barn Retreats*, a full refund will be issued.

Insurance

Emergencies sometimes come up that require an unexpected change of plans. Illness, injury, loss of job, death in the family, etc. With the right travel insurance, not only will your retreat costs be covered, but you can also recover other nonrefundable trip costs.

Purchasing travel insurance can be done on a person-by-person basis.

Retreat insurance needs to be purchased very soon after booking your retreat.

<https://completemarkets.com/company/kandkinsurance/Camp-Conference-and-Retreat-Center-Insurance/>

Payment Methods

Final payment will be made at the conclusion of your retreat. You can pay by cash, check or credit card.

An additional 5% will be added to your bill when using a credit card due to credit card processing fees.

Deposit Policy

A credit card will act as the reservation and security deposit for your retreat. No charge will be made on your credit card. If you would rather not use a credit card, you can include a check for \$300 made payable to Red Barn Retreats. Red Barn Retreats will deposit this check and apply it towards your upcoming retreat. Guests at Red Barn Retreats are responsible for any and all damages to property apart from normal wear and tear. If damage to any property is found at the time of check-in, please immediately contact the Red Barn Retreats manager on duty to ensure that you will not be held liable for this damage.

Hold Harmless Agreement. The undersigned forever releases, discharges and covenants to hold harmless Red Barn Retreats and any of its employees or agents or any person, firm or corporation charged or chargeable with responsibility or liability that may arise in connection with the use of the Red Barn Retreats facility (including dumb waiter lift) and grounds.

Indemnity. The undersigned hereby indemnifies the Red Barn Retreats and its agents and employees and any and all persons or entities who may be chargeable with liability against all losses, costs, and expenses, including reasonable attorney's fees incurred by Red Barn Retreats or its agents, employees or any entities as a result of the use of the Red Barn Retreats facility and grounds.

I hereby certify that I am at least eighteen years of age and have read and agreed to the contract terms and Red Barn Retreats policy which constitute the entire agreement. If I am acting as agent or agents for any other person or entity, then I have the authority to act as such agent. I hereby acknowledge receipt of this contract. I understand this reservation is not confirmed until this form is signed by an authorized agent of the organization and the deposit and any fees via check or credit card are received. If the Red Barn Retreats facility and grounds are not left in the condition in which it was found or materials are missing from the Red Barn Retreats facility and grounds, I agree to pay the cost of cleaning, repairs or material replacement. I understand Red Barn Retreats reserves the right to cancel this reservation.

I agree to check-in with the Red Barn Retreats manager on duty prior to the start of the meeting. I also agree to comply with all checkout procedures.

Signature:

Date:

Print name:

Credit card number (Visa, Mastercard, Discover)

Expiration date ____/____ (month/year)

CVV ____ (the three-digit CVV number is printed on the signature panel on the back of the card immediately after the card's account number)